



COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in **RED**

10th July 2023 @ 1730 Date | time

In Attendance

Bruce Mitchinson, Barry Newland, Trish van der Sande, Mark Thomson, Mike Bennett, Stephen Pepperell

Welcome to new committee members: Kevin Philpott [treasurer], Fletcher Sunde

Apologies: Ian Holt , Helen Thomassen, Scotty Thomassen,

Motion: Apologies be accepted. Moved: Bruce 2nd: Mark. Carried

Approval of Minutes from previous meeting

The minutes from the previous committee meeting were read and approved as accurate.

Motion: Minutes be approved. Moved: Bruce, 2nd: Fletcher. Carried

Matters Arising from previous meeting minutes

- Nil

Health and Safety

- **Ongoing:** Light on the wharf –discussion regarding the brightness of the light compared to the old light, and it was noted that the new light has less glare, which is better for navigation safety. The main concern now was illumination for security camera coverage. Kevin suggested looking at infrared camera lighting. Trish to discuss with Brent to check feasibility.
- **Ongoing:** Jetty ladder – Modifications to existing ladder to install a bottom rung for easier access from the water pending.
- **Ongoing:** Causeway repair – FNDC have advised that they are looking to repair the causeway and put it on to the council roading asset list for future maintenance. They have asked if RBC want to contribute financially. However, FNDC advise that this will not happen this year, therefore we have suggested that our contribution might be in temporary repair works in the interim. FNDC have asked us to hold off on any work for a few weeks, until their engineers have advised the permanent scope of works, so that we don't cause any rework.
- Slipway ladder support attached to cradle – Barry advised that the proposed beam will be heavy and this will be difficult for the slipway team to operate. It was agreed that the existing ladders should be replaced and new ladders include a lanyard to tie them off at the top. In the interim, the ladder used to access the header tank in the club will be swapped out with the current slipway ladders.
- Fletcher volunteered to carry out a current health and safety review of the slipway so that any concerns can be addressed.

Financial Report

- Current bank balance is short to cover this month's expenses, however, there were some outstanding payments to come in.
- Some mooring rent payments were outstanding, and it was suggested that Trish set up direct bank debits for the mooring holders, so that payments become automatic.

- It was noted that we will make arrangements with YNZ to pay their levy in instalments.
- Invoices for membership fees to start going out in August. It was agreed that the note regarding cancelling membership on non-payment of fees, discussed at the AGM would be added to the invoices.
- New membership application forms to be printed with the fees updated to the new fees agreed at the AGM.
- **Ongoing:** End of year accounts Auditing – it was noted that at the recent AGM there appeared to be support for not having accounts formally audited at the end of the year. This still needs to be voted on by members at a special general meeting later in the year.

Motion: The discussion points were agreed, the Financial Report be accepted and Payments Approved.

Moved: Bruce 2nd: Barry. Carried

Membership

Motion: That the following people be accepted as club members:

Ernst Hug

Moved: Bruce 2nd: Mark. Carried

- Bruce advised that Cater Marine have been approached to see if they would like to continue to sponsor the membership key tags for the coming year.
- Stephen to check with Paula regarding welcome pack brochure for new members.

Correspondence Report

Inwards:

- Nil

Outwards

- Nil

AGM – Summary/ Action Points

- **Set 2023/24 Club Fees** – It was noted that the voted increase in membership fees was a positive result.
- **End of year Accounts Auditing** – A vote on this was not called at the AGM, as this significant rule change should be voted on when there is a quorum present.
- **Yachting NZ Affiliation Fee increase** – A vote on this was not called at the AGM, based on feedback from some members, at the first meeting, that this needed further discussion in order for informed decisions to be made.
- **Honorary Members** – Honorary members were noted.
- **Covid Response Repair** – Following discussion at both meetings around the actions taken by the RBC during covid-19 lockdowns and restrictions, it was agreed that a meeting would be held to discuss this, in order to repair the distress caused to some members during this time. Scotty has volunteered to manage this.
- Mark has finalised the minutes for both meetings.

Sub Committee Reports

Social & Events

- Latin dancers confirmed for Thursday evening once a month
- Kevin's guitar and ukulele practice is confirmed for every third Thursday 3:30-5pm
- Mark Taipari Neil Diamond Journey Show confirmed for 22nd July through Eventfinder
- A private party hire has been requested for the 9th December. TBC
- Stephen suggested that we take up Jays offer to do a presentation on his latest South Island trip, on either a Thursday and Friday evening. It was noted that Guest Speakers nights could be a regular event through August and September to boost numbers attending the club, on these nights, over winter. Stephen to talk to Helen.
- **Ongoing: It was agreed that the koha bucket will be presented for our local music nights in order to raise the \$200 required for plugs and leads for the stage.**

Building & Maintenance

- Nice to have building maintenance proposals to investigate:
 - New toilets and cisterns
 - New flush system for the existing urinals or replace with new
 - New vanity for woman's toilets
 - Look at options to Increase waterflow to toilets.
 - New vinyl flooring
 - Painting of toilets
 - Replace club main entrance door
- Scotty has found a volunteer to check the bore. Some pipework is leaking and needs repair.
- Bruce proposed that we have another meeting to start getting interest back into raising the club.
- **Ongoing – Bruce still in discussion with DOC regarding renewal of lease for areas of the club that are on their land. The process has halted while Helen Ough Dealy, the DOC representative looking after this, is away on leave . Aim to get this resolved before summer.**
- **Ongoing – Phil Sweetapple has been engaged to carry out the roof repairs.**

Kitchen, Bar & Cleaning

- Tables are being moved around in the club and in particular tables and chairs are being put up on the stage. This means a lot of work for open mike night and dance night to clear the space. It was noted that this would normally be the club captain's role.
- There was discussion about whether a bar discount card should be introduced as a benefit for members and an incentive for non-members to join the club. It was noted that our rules state that non-club members are to be accompanied by members when the bar is open, and that this might contravene our licensing requirements.
- **Ongoing - New road signage required to help promote the Boat Club Bistro**

Sailing

- It was noted that more promotion around sailing was needed to get the number of boats and participants up, including advertising for racing crew members to assist skippers.
- The remote control yacht regatta hosted last year was suggested as becoming part of the regular racing calendar.
- Hosting a dinghy sailing event was suggested to promote sailing.
- It was suggested that having a sailing committee member on the general committee would help with more club support.
- **Ongoing** - Application for club racing in the Marine Mammal Sanctuary is still with DOC waiting approval.
- **Ongoing** - The Cater's racing buoy went missing in the last storm. Looking at options for its replacement.

Tall Ships

- Sunday 7th January is the proposed date for the 2024 Tall Ships regatta.
- Bruce proposed to start the countdown organisation for Tall Ships early this year, and tie this into a debrief meeting for the 2023 event.
- Bruce noted that as the Millenium Cup was not being held in the Bay of Islands next year that there is an opportunity to invite the maxi boats to participate in the Tall Ships Regatta. It was agreed that Bruce approach the Millenium Cup organisers to see if they are interested.

Youth Sailing

- Jay has requested that the committee consider RBC join the Yachting New Zealand Rūhā school sailing programme, which is replacing the current youth sailing programmes. It was noted that Jay has had preliminary discussion with the school in Russell, who would be running the classroom learning component. Key concerns were signing up to the 3yr contract with YNZ and whether this will affect outside sponsorship and funding for our youth sailing programme, and whether this rules out junior sailors from other schools, or those that are home schooled from joining in. Mark to discuss with Jay.
- **Ongoing** - Detailed plans and a resource consent will be required before the proposed youth sailing shed alterations can proceed.

Etchell's

- Stephen and Mike have a plan for upgrading the club's 2nd boat. Bruce noted that Karl Taylor has been working on the 2nd boat and he should be consulted to start the process.
- **Ongoing**: -It was agreed that we will call the first Etchell, "Matauwahi Bay". This and the second boat will be officially named at a ceremony next spring.
- **Ongoing**: - Sponsorship – look to gain sponsorship to help cover the ongoing running costs of the boats.

Slipway, Dinghy Dock & Moorings

- Fletcher and John Grant have volunteered to assist Barry with the slipway.
- Trish chasing mooring fees. See note above regarding arranging direct credit for mooring leases.
- It was suggested that club membership is a prerequisite for leasing club moorings going forward.

Fundraising

- There was general discussion following on from the suggestion at the AGM by Fiona [at the Museum] that becoming a Charitable Trust might open up more options for Club funding. It was not certain that the Club qualified as a Charitable Trust, and this needed further investigation. It was agreed that further discussion with Fiona might be valuable.
- Helen has registered the club with both Loto and Pelorus Trust. It was agreed that the first application will be for new sails for the optimist fleet to get them ready for the youth sailing summer programme. Mark to make the application for the new sails.
- Fletcher has volunteered to look after fundraising for our sailing programme and Tall Ships Regatta.
- **Ongoing - Need to replace the Duke as a club major sponsor. Bruce to meet with the Duke's owners.**

Merchandise

- Nothing to report

Liveboards

- **Ongoing -Mark is looking at a way of establishing a contacts list for all club members who live aboard at Matauwahi Bay**

General Business

- It was suggested that including photos of the key sailing committee members and the officers of the day be included on the website to make it easier for people to approach these people to find out more about our sailing programmes.
- **Ongoing -Tony Hanlon is assisting with identifying and naming all club related photos on the club house walls**

Items for Mainsheet and Club Calendar

- Club History snippets.

Next Meeting

17:30 Monday 14th August, at the Russell Boating Club

Meeting closed at 21:10

Minutes taken by: Bruce Mitchinson

Signed by: _____

Title: _____

Date: _____