



COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in **RED**

12th September 2022 @ 1730 Date | time

In Attendance

Bruce Mitchinson, Barry Newland, Trish van der Sande, Ian Holt, ~~Joel Page, Jed Roberts~~, Helen Thomassen, Scotty Thomassen, Mark Thomson, Steve Pepperell, Mike Bennett

Apologies: Joel Page, Jed Roberts

Motion: Apologies be accepted. Moved: Bruce. 2nd: Scotty. Carried

Approval of Minutes from previous meeting

The minutes from the previous committee meeting were read and approved as accurate.

Motion: Minutes be approved. Moved: Steve, 2nd: Barry. Carried

Matters Arising from previous meeting minutes

- Nil

Health and Safety

- Scotty has added non-slip material to the deck by the Kitchen.
- Access track to the club house requires maintenance. Will be done during the next working bee
- Scotty has added non-slip material to the main stairs down to the club.
- Bruce suggested that the club doesn't spend significant money on building upgrades that will be lost when the club house is lifted/rebuilt.

Financial Report

- Slight loss for month overall, Bar had a slight profit while the kitchen a slight loss. Other costs offset by income from membership fees.
- Temporary transfer of \$3,851 from building fund to pay insurance and YNZ invoices. This amount will be transferred back again once the majority of membership fees have been received towards the end of September.
- Payment for the recent slipway dredging still to come.
- Look at purchasing the new sound system after the costs for slipway are better known.
- **Barry to look at reviewing the slipway rates. This review could include adding a disposal levy and charging non-club members a higher rate. An increase would aim to recover the club's additional costs for running the slipway.**

Motion: The discussion points were agreed, the Financial Report be accepted and Payments Approved. Moved: Bruce 2nd: Mark. Carried

Membership

- **Motion:** That Brett Sheldon be accepted as a club member. Moved: Bruce 2nd: Mike. Carried

- Membership Cards have been ordered. Cater Marine is supporting the cost of printing the cards and will have their company logo on the card rear face.

Correspondence Report

Inwards:

- The Tucker Thompson has indicated it will participate in next year's Tall Ships
- Enquiry regarding the availability of a club mooring. The club's moorings are currently all taken
- The Russell Cup trophy has been found by someone at the Bay of Islands yacht club – Bruce to follow up.
- The club has received thanks from Lindsay Alexander for providing a great venue and turnout for his talk, the search for the lost Whangamumu film.
- Doc has provided a concession for the 2023 Tall Ships Hangi on the reserve.

Outwards

- Bruce has contacted the organisers of the Millennium Cup to suggest they remove photos containing dolphins mixing with boats and people from their publicity for the event.
- Jay has provided feedback to YNZ regarding their Learn to Sail program.

Sub Committee Reports

Social & Events

- Blues night with Phil went well, the tables were full.
- Round robin night at our club house was also very successful. Next event at Bowling Club, back at RBC on 27th September for the final.
- Open Mic night had more musicians
- Vinyl night has now finished.
- Ukulele Group has a lot of unwell members so they will let us know when they are ready to come back.
- Events coming up: Rock n Roll night with Any Xcuse – September 18th, Joe Cocker - September 24th. Tickets selling slowly for this event. Southern Cross Band 14th October. Hello Sailor November 26th.
- Dean Barker and Rod Davis asked if they would speak at a fund-raising event. Both speakers are excessively expensive so not proceeding.
- Looking at using Event Finder and/or iTickets for handling event ticket sales. Have a free app to check that tickets are valid at the door. Charge around \$1 to \$2 per ticket. Need to ensure we have 'out clauses' with musicians if ticket sales are not going well. Steve suggested we test the system on a small event first. Using a service like this will make ticket purchasing easier and faster for those coming from areas outside of Russell.

Building & Maintenance

- **Ongoing** - Mast crane. Brett Avery and Steve Hardcastle looking at whether it's practical to re-instate. Concerns were raised over the Health and Safety aspect of operating this device if it is re-instated.
- **Ongoing** - Discussions with DOC regarding renewal of lease for areas of the club that are on their land is ongoing. The old lease expired in 2012. Also renewing the license to use the grassed area for Tall Ships – **Bruce**.
- **Ongoing** - Scotty getting a price for a couple of power points in the front of the stage.
- Working bee in a few weeks' time to deal with outstanding maintenance tasks including the H&S issues raised above. Ideally the selected Saturday should have a low tide.
- **Ongoing** - Looking into options for adding a cover on the outdoor seated area. Bruce working with Scotty on a concept.

- Mark has checked that the jetty still has a ladder that can be used by anyone accidentally falling into the water from the jetty or a nearby boat. There is however the first step is a water level. Look at extending it during working bee
- Roof still leaking above the bar - Bruce to contact Phil
- It was decided that Bruce should re-present the club house development concepts developed a few years ago to the new committee. It was also suggested that these ideas be presented to the full membership at a special meeting.

Kitchen, Bar & Cleaning

- **Carried over** - Committee believes we should be advertising our Menu widely. It was suggested that our Menu should have 3 or 4 items that remain the same and then a couple of new selections added from time to time. Also, the menu should be costed. Helen and Trish have discussed this with Kitchen Staff, agreed to wait a few weeks until the summer menu kicks in.
- Kitchen to open 3 nights per week from October 5th with the start of the summer racing program. Motion that the club bar and kitchen re-open on Wednesday nights from October 5th. Moved Bruce, 2nd: Barry. Carried.

Sailing

- Bruce to contact Erin and Andrew to see where they are up to with the summer racing program.
- It was requested that we have a representative from the sailing committee on the main committee.
- Our application from for the Marine Mammal Sanctuary has been completed by Bruce with the assistance of the Kerikeri Cruising Club. **Bruce will arrange a pre-submission meeting with Doc prior the end of September as the Summer racing program is schedule to get underway in October.**

Tall Ships

- **Bruce to set a date for the September kick-off meeting.**
- Ian will attempt to capture the complete task list in a single document for presentation at the kick-off meeting.

Youth Sailing

- Jay's Youth Summer sailing program was discussed. Mike raised two issues, requirement for a current first aider within the coaching team and whether all coaches and regular assistants should be police vetted.
- The committee agreed that we should follow the YNZ guidelines and not insist on having a person available with current first aid training.
- Police Vetting – this point requires further discussion by the committee. Post meeting, the minute taker has checked on the legal requirements. YNZ refers this issue to Sport NZ. Sport NZ states while there is no legal requirement their guidelines recommend that clubs should insist on police vetting of the coaching team and regular assistances.

Etchell's

- First boat being slipped tomorrow.
- Steve to approach the local chandleries for help with covering the costs of preparing and running these two boats. Steve will also develop a budget over the next month when he has a better picture of what needs doing.

Slipway, Dinghy Dock & Moorings

- Minor revisions as requested by Barry have been completed on the new Slipway agreement. It is now live on our club web site.
- Around 3 cubic meters of mud material has been removed from the base of the ramp as requested by FNDC. After negotiation they agreed to reduce their original requirement that was around 6 cubic meters, thus saving the club a significant amount to money. The ramp sump was cleaned out at the same time.

Fundraising

- Helen investigating any opportunities for obtaining grants from various trusts and the council.

Merchandise

- Nothing to report

Liveboards

- Nothing to report

General Business

- Printed Calendar – Mark has received feedback from a few members disappointed with the loss of the printed calendar. This topic has been discussed previously at committee meetings and it was decided not to proceed with a printed calendar as no one had come forward to undertake the task. As an alternative, it was suggested that we try and improve the content of the club newsletter, Mainsheet, and have printed copies available at the bar on Club nights. Mark has offered to take over the task of publishing the Mainsheet. A big thanks to Shelly for publishing the mainsheet last month.
- Ian will look at creating a newsletter (Mainsheet) subscribe option on our web site that links directly to the Mailchimp contacts database. The idea being to get our club newsletter out to as many people as possible, not just club members. People who no longer wish to receive this newsletter can un-subscribe directly from the the newsletter.

Items for Mainsheet and Club Calendar

- Working Bee. Possible dates with a low tide at midday – Saturday 24 September (12:19 low) 08 October (13:55 low), 22 October (12:51 low)
- Capture all confirmed upcoming events. Helen has posters, copy text from club calendar events
- Youth Sailing summer training program
- Tall Ships date reminder
- Summer racing series update – if we have one from the Sailing committee.
- Committee members introduction – head shots and bio's
- **Carried Over - Head shot and a brief Bio for each of the committee members to be sent to Helen with head shots being copied to Ian for our Web site.**

Next Meeting

Monday 10th October at the Russell Boating Club

Meeting closed at 1930

Minutes taken by: Ian Holt

Signed by: _____

Title: _____

Date: _____