



# COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in **RED**

14<sup>th</sup> August 2023 @ 1730 Date | time

## In Attendance

Bruce Mitchinson, , Helen Thomassen, Scotty Thomassen, Kevin Philpott ,Mark Thomson, Mike Bennett

Welcome to new committee members: [treasurer],

**Apologies:** Ian Holt , Barry Newland, Trish van der Sande Stephen Pepperell, Fletcher Sunde

**Motion:** Apologies be accepted. Moved: Bruce 2<sup>nd</sup>: Scotty. Carried

## Approval of Minutes from previous meeting

Apart from the dates and times for Kevin's Guitar And Ukelele Practice, and the Tall Ships Regatta;

The minutes from the previous committee meeting were read and approved as accurate.

**Motion:** Minutes be approved. Moved: Bruce, 2<sup>nd</sup>: Helen. Carried

## Matters Arising from previous meeting minutes

- Nil

## Health and Safety

- **Ongoing:** Light on the wharf –Trish to discuss with Brent to check feasibility of infrared camera lighting for the wharf security camera.
- **Ongoing:** Jetty ladder – Kevin to look at options of improving the jetty ladders.
- **Ongoing:** Causeway repair – Bruce to contact Ross Norman to discuss temporary repairs for summer.
- **Ongoing:** Slipway ladder support attached to cradle –It was agreed that the existing ladders should be replaced and new ladders include a lanyard to tie them off at the top. In the interim, the ladder used to access the header tank in the club will be swapped out with the current slipway ladders.
- Fletcher is carrying out a current health and safety review of the slipway and will report his findings and suggestions in an email, in the next few days.

## Financial Report

- Trish unable to attend the meeting and provide a financial update this month due to family matters.
- **Ongoing:** End of year accounts Auditing – it was noted that at the recent AGM there appeared to be support for not having accounts formally audited at the end of the year. This still needs to be voted on by members at a special general meeting later in the year.

**Motion:** That financial reporting and payments to be approved is deferred for a few weeks until Trish is back on board. Moved: Bruce 2<sup>nd</sup>: Mark. Carried

## Membership

**Motion:** That the following people be accepted as club members:

Nathalie LeBlanc

Moved: Bruce 2<sup>nd</sup>: Scotty. Carried

- Bruce advised that Cater Marine are sponsoring the membership key tags for the coming year.
- Stephen to check with Paula regarding welcome pack brochure for new members.

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## Correspondence Report

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Inwards:

- Nil

Outwards

- Nil

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## AGM – Summary/ Action Points

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- **End of year Accounts Auditing** – A vote on this was not called at the AGM, as this significant rule change should be voted on when there is a quorum present.
- **Yachting NZ Affiliation Fee increase** – A vote on this was not called at the AGM, based on feedback from some members, at the first meeting, that this needed further discussion in order for informed decisions to be made.
- **Covid Response Repair** – Scotty has compiled a list of the members affected by the vaccine pass restrictions the Club enforced for the hospitality operations. He has contacted most of these people and has set a meeting time, for 5:30pm 4<sup>th</sup> September, to discuss the issues. Attendance by invitation only.

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## Sub Committee Reports

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### Social & Events

- Latin dancers confirmed for Thursday evening once a month
- Kevin's guitar and ukulele practice is confirmed for every second Thursday 3:30-5pm
- Mark Taipari INXS Show confirmed for 21<sup>st</sup> October, tickets through Eventfinder
- Hello Sailor confirmed for 25<sup>th</sup> November.
- Helen suggested a merchandise raffle to raise funds at the INXS and Hello Sailor concerts.
- A private party hire has been requested for the 9<sup>th</sup> December. TBC
- Helen confirmed that Jay Howell is going to do a presentation on their trip to the South Island. Date to be confirmed.
- Helen has been in discussion with Frank regarding cinema nights at the club.
- Club Round Robin event commencing tomorrow night at the Bowling Club. Team has been organised by Simon Taylor.
- Ongoing: It was agreed that the koha bucket will be presented for our local music nights in order to raise the \$200 required for plugs and leads for the stage.

### Building & Maintenance

- Nice to have building maintenance proposals to investigate:
  - New toilets and cisterns
  - New flush system for the existing urinals or replace with new
  - New vanity for woman's toilets
  - Look at options to Increase waterflow to toilets.
  - New vinyl flooring
  - Painting of toilets
  - Replace club main entrance door
- Scotty has found a volunteer to check the bore. Some pipework is leaking and needs repair.
- Scotty is keen to start the working bees again, now that the weather is getting better, in order to get the club ready for the summer. A list of jobs needs to be prepared.
- Scotty has discussed fitting a level indicator on the water tank, with Dudley, who has volunteered to take care of this.
- Bruce proposed that we have another meeting to start getting interest back into raising the club.
- **Ongoing** – Bruce still in discussion with DOC regarding renewal of lease for areas of the club that are on their land. The process has halted while Helen Ough Dealy, the DOC representative looking after this, is away on leave . Aim to get this resolved before summer.
- **Ongoing** – Phil Sweetapple has been engaged to carry out the roof repairs.

### Kitchen, Bar & Cleaning

- Tables are being moved around in the club and in particular tables and chairs are being put up on the stage. This means a lot of work for open mike night and dance night to clear the space. Kevin suggested that club members are requested to assist on these nights.

- There was further discussion about whether a bar discount card should be introduced as a benefit for members and an incentive for non-members to join the club.
- Stephen is working on the drinks menu with updated drinks pricing and has noted that this may need review for pricing and types of drinks on offer.
- **Ongoing - New road signage required to help promote the Boat Club Bistro**

## Sailing

- It was noted that more promotion around sailing was needed to get the number of boats and participants up, including advertising for racing crew members to assist skippers.
- Sailing/ racing meeting scheduled for the 29<sup>th</sup> September at 6pm.
- The remote control yacht regatta hosted last year was suggested as becoming part of the regular racing calendar.
- Hosting a dinghy sailing event was suggested to promote sailing.
- It was suggested that having a sailing committee member on the general committee would help with more club support. Mike Bennett agreed to be liaison.
- Mark noted that the Bay Sailing Week organisers were looking for volunteers from the RBC.
- Caters Buoy has been found and returned to the Club. Simon Taylor and Andrew Ridell are organising to have the buoy re-anchored.
- The committee supported Jay Howells initiative to run adult sailing courses.
- **Ongoing - Application for club racing in the Marine Mammal Sanctuary is still with DOC waiting approval.**

## Tall Ships

- Saturday 6th January is the proposed date for the 2024 Tall Ships regatta.
- Organising meeting arranged for the 2<sup>nd</sup> September at 3:30pm
- Bruce noted that the Millenium Cup organisers have been approached and are keen to promote the event.

## Youth Sailing

- Further discussions are underway with Russell School regarding Yachting New Zealand Rūhā school sailing programme, which is replacing the current youth sailing programmes.
- Mark advised that there was a fee for his training with YNZ to run the youth sailing programmes. It was agreed that Mark is reimbursed for these costs, and that the club would take this up with YNZ as it was thought that this should be subsidised by YNZ.
- **Ongoing - Detailed plans and a resource consent will be required before the proposed youth sailing shed alterations can proceed.**

## Etchell's

- Stephen and Mike have a plan for upgrading the club's 2<sup>nd</sup> boat. Bruce noted that Karl Taylor has been working on the 2<sup>nd</sup> boat and he should be consulted to start the process.
- **Ongoing: -It was agreed that we will call the first Etchell, "Matawhi Bay". This and the second boat will be officially named at a ceremony next spring.**
- **Ongoing: - Sponsorship – look to gain sponsorship to help cover the ongoing running costs of the boats.**

## Slipway, Dinghy Dock & Moorings

- Bruce advised that Barry was coordinating the haulout schedule, with Fletcher and John Grant assisting with slipping the boats.
- Direct credit payments to be arranged for mooring leases.
- It was suggested that club membership is a prerequisite for leasing club moorings going forward.



## Fundraising

- There was general discussion following on from the suggestion at the AGM by Fiona [at the Museum] that becoming a Charitable Trust might open up more options for Club funding. It was not certain that the Club qualified as a Charitable Trust, and this needed further investigation. It was agreed that further discussion with Fiona might be valuable.
- Helen has registered the club with both Loto and Pelorus Trust. It was agreed that the first application will be for new sails for the optimist fleet to get them ready for the youth sailing summer programme.
- Mark has made an application for funding new Optimist sails , with Pub Carities.
- Fletcher is working on fundraising for our sailing programme and Tall Ships Regatta.
- **Ongoing - Need to replace the Duke as a club major sponsor. Bruce to meet with the Duke's owners.**

## Merchandise

- Nothing to report

## Liveboards

- **Ongoing -Mark is looking at a way of establishing a contacts list for all club members who live aboard at Matauwahi Bay**

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## General Business

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- It was suggested that including photos of the key sailing committee members and the officers of the day be included on the website to make it easier for people to approach these people to find out more about our sailing programmes. Fletcher and Kevin to have their details and photos added to the current committee member page.
- **Ongoing -Tony Hanlon is assisting with identifying and naming all club related photos on the club house walls**

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## Items for Mainsheet and Club Calendar

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- Club History snippets.

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## Next Meeting

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17:30 Monday 11<sup>th</sup> September, at the Russell Boating Club

Meeting closed at 20:50

Minutes taken by: Bruce Mitchinson

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

