



COMMITTEE MEETING MINUTES

Russell Boating Club

Key action items in **RED**

14th November 2022 @ 1730 Date | time

In Attendance

Bruce Mitchinson, Barry Newland, Trish van der Sande, Ian Holt, ~~Joel Page, Jed Roberts~~, Helen Thomassen, Scotty Thomassen, Mark Thomson, ~~Steve Pepperell~~, Mike Bennett

Apologies: Steve Pepperell, Joel Page, Jed Roberts

- **Bruce to contact both Joel and Jed regarding their positions on the committee**

Motion: Apologies be accepted. Moved: Bruce. 2nd: Mark. Carried

Approval of Minutes from previous meeting

The minutes from the previous committee meeting were read and approved as accurate.

Motion: Minutes be approved. Moved: Bruce, 2nd: Scotty. Carried

Matters Arising from previous meeting minutes

- Nil

Health and Safety

- Back deck by the kitchen still needs water blasting

Financial Report

- Income from Kitchen and Bar positive for October
- Social functions have helped significantly during the month
- Power account seems excessive high. **Barry to speak with Joel to arrange a test of what appliances are using what.**
- 46 membership invoices still outstanding.
- Good income from slipway last month.
- Selling

Motion: The discussion points were agreed, the Financial Report be accepted and Payments Approved. Moved: Bruce 2nd: Ian. Carried

Membership

- **Motion:** That the following people be accepted as club members: Lisa & Caleb Wynyard, Darren Mathison & Tamera Hunt, Hamish MacInnes & Iain Livingstone, Sue Fitzmaurice, Lewis Allen & Sara Zinsy.
- Moved: Bruce 2nd: Barry. Carried

Correspondence Report

Inwards:

- The club needs to find a replacement auditor as the existing Auditor, Hartnell Grond Walker has confirmed they can no longer continue as the club auditor. **Bruce to check with the other local clubs to see who they are using.**
- NRC have sent us a structures (Club House and Wharf) inspection report after viewing our club house recently. Report has highlighted several areas that require repairing. Scotty has carried out a follow-up inspection and marked the areas requiring rectification.
- A club member has contacted the club this month suggesting that the currently limit of 3 visits by non-members is too restrictive and that we should be showing hospitality to those interested in our sport. This adds to a number of similar comments received from other club members. From a liquor licensing perspective there doesn't appear to be any restrictions other than visitors must be accompanied by a club member. **Bruce to discuss with the club's bar manager to determine if she agrees.** If this is the case, then it was agreed the club operate in line with our club rules where visitors are welcome but unless they are a member of an affiliated YNZ club they must be signed in by a club member present on the night. Visitors of an affiliated YNZ club also are required to sign the visitors book however they don't need to be accompanied by a RBC member.

Outwards

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Sub Committee Reports

Social & Events

- Coming events - Southern Cross and Hello Sailor. Hello Sailor have asked that we man the door. Suggested that we have a reduced menu for the Hello Sailor night to aid the kitchen.
- Open Mic on December 4th.
- Helen has added a monthly social event calendar to the notice board outside Op-shop and on the Club's notice board. This is to help with those who don't have Internet access.
- Club hires, one in December and three in January.

Building & Maintenance

- Need to purchase hardware for the repair of the club house support structure. Ask for help from club members to install hardware.
- **Door code to be changed this coming Wednesday by Trish**
- **Ongoing** - Mast crane. Brett Avery and Steve Hardcastle looking at whether it's practical to re-instate. Concerns were raised over the Health and Safety aspect of operating this device if it is re-instated.
- **Ongoing** - Discussions with DOC regarding renewal of lease for areas of the club that are on their land is ongoing. The old lease expired in 2012. Also renewing the license to use the grassed area for Tall Ships – **Bruce**.
- **Ongoing** - Quote received for stage power points. Price higher than expected so Scotty will arrange for a 2nd quote.
- **On hold due to lack of funds** - Looking into options for adding a cover on the outdoor seated area. Bruce working with Scotty on a concept. Need to check if this can be funded from the building fund.
- **Ongoing** - Mark has checked that the jetty still has a ladder that can be used by anyone accidentally falling into the water from the jetty or a nearby boat. There is, however the first step is at water level. Need to replace the ladder
- **Ongoing** - **Roof still leaking above the bar - Bruce has contacted Phil and it's on his to do list.**
- An update on the recent club house renovation review meeting to those committee members who couldn't attend was given after the committee meeting closed.
- Light in men's toilet has been fixed
- Doc has been told about the abandoned Car in their car park.

Kitchen, Bar & Cleaning

- Scotty has arranged for the used kitchen fryer oil to be removed. Club is now being paid for the used oil.
- The club's chef has left at short notice. Options for a replacement chef are being considered. One option is contracting out the entire kitchen. In this case the club would provide the facilities free of charge. Barry mentioned that the contract must include catering for extra events. Other individuals are being approached and we will also place an ad on local notice boards and our club web site.

Sailing

- Interclub last weekend was successful however RBC only had two boat in the event.
- Prize giving is on November 20. Need to promote the event as it has had a poor turnout in recent years.
- **Ongoing** - Our application from for the Marine Mammal Sanctuary has been completed by Bruce with the assistance of the Kerikeri Cruising Club. A pre-submission meeting with Doc was held last month where it was pointed out that they will not issue an exception for our club racing from the requirement to stop if within 300m of marine mammals. They also require us to split the single submission into two, an annual submission for Tall Ships event and a single submission for normal club racing that will last until the end of 2024. We will contact other clubs in the Bay to see how they are progressing with their submissions and how they intend to get around the requirement to stop if within 300m of MM.

Tall Ships

- Barry has secured a 3 & 6 m3 refrigerated trailer. Also looking at other options for refrigerated storage
- Hangi team confirmed
- Liquor license extension application submitted
- Bands booked
- On the water committee boats booked
- Posters are up around town
- Looking at other options to replace the previously used plaques
- OOD Bruno
- 2 online entries received. Will promote the event more in late November - early December
- **Arrange an all-up (shore and on the water teams) meeting in early December**

Youth Sailing

- Sail training underway
- Congratulation to Oliver Tiedemann who recently won the NZ under 12 Open Skiff National Championship. Oliver was a former student of our Youth Sailing program.
- Have a new cover for club's Bic's
- RBC is now a Police vetting agency. This enables us to undertake vetting of our youth sailing coaches and regular assistances.

Etchell's

- The club's first Etchell to be re-commissioned is now sailing in the club's racing.
- Looking at re-commissioning the 2nd boat early next year.

Slipway, Dinghy Dock & Moorings

- Have several forward bookings
- Sump pump requires repairing. Cost could be in the range of \$600 to \$700.
- Still looking for a trainee to assist with slip-way duties.

Fundraising

- Charlie making good progress with sponsorship contracts. Some signed up already.

Merchandise

- Agreed not to purchase new merchandise for tall ships, will use existing

Liveboards

- Nothing to report

General Business

- St Johns and Fire & Emergency should have a key for the chain across the accessway to the club house

Items for Mainsheet and Club Calendar

- Ad for Slipway Trainee
- Head chef Ad
- NZ Open Skiff champs

Next Meeting

Monday 12th December at the Russell Boating Club

Meeting closed at 20:10

Minutes taken by: Ian Holt

Signed by: _____

Title: _____

Date: _____